
Meeting Minutes

April 2024 Monthly Meeting of the Fort Myers Beach Mosquito Control District

Call to order

A meeting of the Fort Myers Beach Mosquito Control District was held in the temporary office trailer at 300 Lazy Way, Fort Myers Beach, Florida on Tuesday April 9th, 2024. The meeting was called to order at 8:07 am. Attendees included: Commissioner Joanne Semmer, Commissioner Steve Johnson, Commissioner Jim Murphy, and Director Michael Mills, and Tom Gressman. A guest in attendance was Albert Dambrose from Studio AD Design.

Approval of minutes

The February 2024 minutes were read by Commissioner Semmer. A motion to approve the minutes was made by Commissioner Johnson, seconded by Commissioner Murphy. Approved 3-0.

Public Comment

None.

Staff Reports

- Bank Balance: \$670,067.67.
- Commissioner Murphy invited Albert Dambrose of Studio AD Design to attend this meeting since he is currently working with the Woman's Club on their rebuilding project.
- We need to draft a 'Best Practices' template document to explain to customers what our policies and tactics are regarding adulticiding and larvaeciding. This would especially apply to large customers like EBIA.
- Tom received the Catholic Church gate code from the Diocese of Venice,
- Michael asked if we wanted to continue with Auto Owners Insurance at \$4k/year for the spray truck.
- Michael will check to see if our liability policy covers the Ranger.
- Michael will check with Semmer Electric to see if they can possibly repair the trailer A/C circuit.
- Michael will forward our new building needs document to the architect.

Unfinished business

None.

New business

- Albert Dambrose (Studio AD Design):
 - First part of design is conceptual, followed by a site survey.
 - Second part of the design process involves extensive back and forth discussion considering needs, wants, and rough floorplan, all in relation to budget constraints.
 - Next part involves a formal survey to address setbacks imposed by the Town of FMB and any flood zone requirements. (We are in the FEMA Regular flood zone, not Velocity Zone or Coastal A Zone.)
 - Construction should be straight forward according to existing zoning, nothing will need to go before the LPA.
 - After budget is determined, plans can be developed. This is a process that our input can influence as far as how fast or slow the project takes. Plans then go to FMB building permitting, and then to the Development Order.
 - When design process is complete, permitting and Development Order is a 6 to 8 month window.
 - Traditional Construction is probably a better value and absolutely more adaptable than modular.
 - Need to contact Attorney Richard Pringle about getting the process started and whether he recommends using a Construction Manager for the project.
 - Albert's "dart board" guess for a relatively simple 2-story structure suitable for our needs is around \$500/sq ft.
 - Joanne will contact Attorney Pringle to find out to what we need to do to start the project rolling. Also need to find out any statutory requirements for the process.
 - Commissioner Murphy has some contacts who have experience ferreting out grants, he will contact them.
 - Commissioner Murphy will look into acquiring appropriate NO TRESPASSING signs.
 - Audit is complete, submitted March 31, 2024.
 - Teresa DeCosta (auditor) asked about bound copies of the audit, Joanne suggested we get 4. Joanne also suggested we acquire bound copies of the last few years audits.
 - Sharon Brotherton has a strong grasp of the unique requirements of a Special District. Going forward, we should be able to have a clear financial picture.
 - Attorney Pringle requested account details from Michael to refund our overpayment.
 - Joanne and Jim are up for re-election this upcoming November.

Announcements

None

Adjournment

Motion made by Commissioner Johnson, Second by Commissioner Semmer. Approved 2-0.

April 9, 2024 at 9:33 am.

Secretary

Date of approval