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# Meeting Minutes

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## **July 2024 Monthly Meeting of the Fort Myers Beach Mosquito Control District**

### **Call to order**

A meeting of the Fort Myers Beach Mosquito Control District was held in the temporary office trailer at 300 Lazy Way, Fort Myers Beach, Florida on Tuesday July 9th, 2024. The meeting was called to order at 7:58 am. Attendees included: Commissioner Joanne Semmer, Commissioner Steve Johnson, Commissioner Jim Murphy, Director Michael Mills, and Tom Gressman. A guest in attendance was Sharon Brotherton, President and CEO of ShaBro Alternative Office Solutions.

### **Approval of minutes**

The June 2024 minutes were read by Commissioner Semmer. A motion to approve the minutes was made by Commissioner Johnson, seconded by Commissioner Murphy. Approved 3-0.

### **Public Comment**

No public present.

### **Staff Reports**

- Bank Balance: \$680,552.67.
- Michael has been diligently working on the budget
- We have been very fortunate that it has been very dry since last month's 14.5 inch rainfall. Mosquito activity has been minimal.
- Tom will contact the Catholic Diocese of Venice regarding the Catholic Church property... it is horribly overgrown and needs to be addressed before the next major rainfall. Also, the Town of FMB needs to address overgrown lots that pose the same threat.
- We need a riding lawn mower. Michael has priced them at around \$2500. Commissioners Semmer and Johnson expressed approval. No motion made.
- Fence is complete and paid in full.
- Seawall repairs are complete and paid in full.

### **Unfinished business**

- Commissioner Johnson has a copy of the Engagement letter, he will provide it to Commissioner Semmer.
- Attorney Pringle has still not provided guidance re: the language required to proceed with rebuilding our facility.
- Sharon Brotherton says we are well on our way to finalizing the audit, only a few questions remain.
- Lee County MCD is questioning our map boundaries, they will continue to service the Tidewater neighborhood this year, but next year it will be our responsibility.

- SunBiz is a \$51.25 annual fee due May 1. Late fee is \$400.
- Next year we need to budget for a second spray truck to handle both Fort Myers Beach.

## **New business**

- Commissioner Semmer made a motion to officially appoint Commissioner Murphy to the District Secretary position. Second by Commissioner Johnson. Passed 3 – 0.
- We need to review the existing copy of the District policies and procedures handbook.
- Planning our 75th Anniversary celebration October 26th, 2024.
- Special Districts need to provide Performance Measures by October 1. FMCA will provide us Best Practices performance measure guidelines.
- Commissioner Murphy is investigating acquiring a Development Order survey for our property.
- We need to provide an Agency Purpose (IRS form W-9 or SS-4) in regards to potentially acquiring Charlotte County trailers.
- Commissioner Johnson discovered that we do indeed, own the streetlight on Lazy Way. (Some individuals have complained about light affecting turtles.)
- Commissioner Johnson made a motion to approve the 5.2% staff pay increase. Passed without dissent.
- After a lengthy discussion, Commissioner’s consensus was to set the tentative budget at 95% of projected Ad Velorum.
- Tentative Budget meeting is set for 5:01 pm September 10<sup>th</sup>, 2024.
- Final Budget meeting is set for 5:01 pm September 18<sup>th</sup>, 2024

## **Announcements**

None

## **Adjournment**

Motion made by Commissioner Johnson, Second by Commissioner Semmer. Approved 2-0.

July 9, 2024 at 10:02 am.

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Secretary

Date of approval