

---

# Meeting Minutes

---

## **December 2024 Monthly Meeting of the Fort Myers Beach Mosquito Control District**

### **Call to order**

A meeting of the Fort Myers Beach Mosquito Control District was held in the Fort Myers Beach Historical Society building, 161 Bay Road, Fort Myers Beach, Florida on Tuesday, December 10th, 2024. The meeting was called to order at 8:06am. Attendees included: Commissioner Joanne Semmer, Commissioner Steve Johnson, Commissioner Jim Murphy, Director Michael Mills, and Tom Gressman. Also in attendance was Sharon Brotherton, and Mark Higginson, assistant to Commissioner Murphy. At 9:12am Robert Case (LIS Engineering ???) joined the meeting.

### **Approval of minutes**

The November 2024 minutes were read by Commissioner Semmer. A motion to approve the amended minutes was made by Commissioner Johnson, seconded by Commissioner Murphy. Approved 3-0.

### **Public Comment**

- At 9:12am Robert Case (LIS Engineering ???) joined the meeting. His firm would be interested in preparing our site for new construction.
- Site Permitting would be required from the Town of FMB.
- Mr Case briefed us in detail about the details of prepping the slab and the support structure required for a modular office elevated to 17 feet.
- Mr Case would need from us: CAD file and PDF of the before/after survey. He would also need a sketch of what existing stuff we would like to be demolished (containment pit, existing slab).
- Pervious/Impervious issues will be an issue for permitting.
- Mr Case encourages us to look long term for future potential expansion.
- Mr Case advises that ramp vs. elevator for ADA compliance is going to be the most very expensive part of the rebuilding process.

### **Staff Reports**

- November and early December were extremely dry, no service requests, and no application of either larvaecide or adulticide.
- The spray truck is in the shop for warranty repair, Mr Gressman was driving down Bonita Beach Road at 40 mph, and it simply died. Fuel sensor failure. Hope to have it back soon, if not the dealer will provide a rental.
- Bank Balance as of August 31: \$619,291.00

- Director Mills will investigate acquiring another vehicle. Mr Gressman would prefer the compact Ford Maverick, due to its small size and affordability.
- We have a budget of \$50K for capitol outlay, should be no problem in acquiring a vehicle.
- We are still shopping for a backpack sprayer. Have ruled out the Stihl (not a fogger), and the expensive German one sold by Clarke. Sprayers are readily available on Amazon for \$250 - \$300. We are also shopping for forced-air full-face respirators.
- Mr Gressman attended FMCA in November, rental car and conference attendance fee tapped out the credit card. He was forced to use a personal card for the hotel, got reimbursed , no problem, but our credit limit needs to be increased. Commissioner Semmer will address the issue of raising the individual card limit to \$2500.

## **Unfinished business**

- Mr Gressman will ask the Town Manager if office space is available in the new Esterra office building complex that is going to be the new town hall.
- Commissioner Semmer has a contact in the Chiropractor office of San Carlos Island who has office space available.

## **New business**

- Sharon has a lot of experience with Priority Marketing for website development and maintenance. They work extensively with Special Districts.
- New Domain name: fortmyersbeachmosquitocontrol.com. Domain is ours through 2029.
- Mr Higginson got a lead from Collier County MCD as to who they used for website development, that vendor requires more information from us before they would submit a quote.
- Sharon will provide us with the list of website requirements that we are currently not in compliance with.
- Commissioner Johnson made a motion to pre-approve up to \$5000 for initial website development. Commissioner Semmer Seconded. Motion passed 3-0.
- Ms Brotherton and Mr Higginson will push forward with the website creation process.
- Ms Brotherton updated the Board on her progress towards the year end reporting: all compliance requirements have been met in time.
- Janet Rustin (Lewis, Foreman, and Walker ???) called in to the meeting. Her firm specializes in Special District work. Can assist us with piggybacking off of another Government entity who has procured vendors through the Florida bid process.
- Commissioner Johnson made a motion to accept the engagement letter from Lewis, Foreman, and Walker. Second by Commissioner Murphy. Motion passed 3-0.
- Mr. Robert Case engagement letter acceptance, Motion made by Commissioner Murphy, Second by Commissioner Semmer, motion passed 3-0.

## **Announcements**

None

## **Adjournment**

Motion made by Commissioner Johnson, Second by Commissioner Semmer. Approved 3-0.

September 10, 2024 at 5:01 pm.

---

Secretary

Date of approval