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# Meeting Minutes

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## **April 2025 Monthly Meeting of the Fort Myers Beach Mosquito Control District**

### **Call to order**

A meeting of the Fort Myers Beach Mosquito Control District was held in the Fort Myers Beach Historical Society building, 161 Bay Road, Fort Myers Beach, Florida on Tuesday, April 8th, 2025. The meeting was called to order at 8:11am. Attendees included: Commissioner Steve Johnson, Commissioner Jim Murphy, Director Michael Mills, Tom Gressman, and Sharon Brotherton. Commissioner Joanne Semmer was not present.

### **Approval of minutes**

The March 2025 minutes were read by Commissioner Johnson. The minutes contained a couple of cut/paste date typos. A motion to approve the amended minutes was made by Commissioner Murphy, seconded by Commissioner Johnson. Approved 2-0.

### **Public Comment**

- None.

### **Staff Reports**

- Director Mills reported a bank balance of: \$832,587.78.
- Director Mills reported that the Ford Maverick compact pickup has been ordered, the expected delivery date is 90 to 120 days out.
- Only one request for service this month, an individual complaining about a neighbor's pool, they did not call but accessed us by word of mouth, her complaint reached a local store employee who Mr Gressman knows, this employee instructed her to call the office.
- Activity reports need to be submitted and minutes need to be submitted more promptly.
- Service requests are currently kept manually in a notebook, this is terribly inefficient. Mr Gressman suggested that we build a database so that we can access past history and patterns of treatment by area. Ultimately this feature can be incorporated into the website for public access.

### **Unfinished business**

- Commissioner Johnson was in contact with Doug Drake at Exploritech in regards to the website progress to date. Steve requested that if it wouldn't be too much of a time burden could we possibly have some sort of temporary 'Under Construction' splash banner. Mr Drake reported that the website is at least 7 to 10 days out.

- Ms. Brotherton passed out paper copies of a facsimile of the web site, she reported that Exploritech is in the ‘Programming Phase’, which means errors and typos will not necessarily be immediately corrected, but have been noted. She noted several errors in content that must be addressed.
- A free app called *Bitly* can re-direct a shorter URL to our ridiculously long existing URL. *Bitly* can also hook us up with a QR code for district web site access. Ms. Brotherton recommends that we sign up for a free subscription.
- Review of the employee handbook was tabled until next month’s meeting.
- Commissioner Johnson suggested that we use door hangers only for active service requests, is tabling this item to next month’s meeting.

## **New business**

- The audit is up and running. Ms. Brotherton suggested that perhaps Teresa could attend our June meeting, by June there should be progress to report on.
- Our first annual budget meeting is June 15<sup>th</sup>.
- We need to consider meeting with Lee County MCD regarding our inter-local agreement.
- Sabal Signs were delayed by our change order, unfortunately we did not have the signs in place for the FMB St. Patrick’s Day parade.
- Communication with Attorney Pringle has been disappointing, monthly or quarterly billing would be more desirable.
- Commissioner Murphy reports that they are very close to generating preliminary drawings for the new building.

## **Announcements**

None

## **Adjournment**

Motion made by Commissioner Murphy, Second by Commissioner Johnson. Approved 2-0.

April 8th, 2025 at 9:10 am.

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Secretary

Date of approval