

# Meeting Minutes

## July 2025 Monthly Meeting of the Fort Myers Beach Mosquito Control District

### Call to order

A meeting of the Fort Myers Beach Mosquito Control District was held in the Estero Island Historical Society Campus, 161 Bay Road, Fort Myers Beach, Florida on Tuesday, July 8th, 2025. The meeting was called to order at 8:08am. Attendees included: Commissioner Joanne Semmer, Commissioner Steve Johnson, Commissioner Jim Murphy, Director Michael Mills, Tom Gressman, and Sharon Brotherton. Also present were Chris Spiro of Spiro and Associates, and Mark Higginson. Alex with the Mobile Module arrived at 8:50am. Brian Jenson of Mobile Modular arrived just prior to adjournment.

### Approval of minutes

The June 2025 minutes were read individually. A motion to approve the minutes was made by Commissioner Johnson, seconded by Commissioner Murphy. Approved 3-0.

### Public Comment

No public comment other than vendor presentations from Chris Spiro of Spiro and Associates and Alex of Mobile Modular.

### Staff Reports

- Mr. Gressman noted that there was not a bank statement report in the June 2025 minutes because there was none given.
- Bank balance as of 6.30.2025 was \$763,349.42.
- Bank Balance as of 5.30.2025 was \$824,451.64.
- The July activity log was incomplete because Mr. Gressman didn't have access to Director Mills' journal, a completed report will be submitted at next month's meeting. • Repairs to the RV subfloor are not yet complete, Mr. Gressman will finish repairs as soon as possible.
- New Ford Maverick pickup is here and paid for. It's a very nice and affordable little truck.

### Unfinished business

- There were some questions as to why web searches for the FMBMCD weren't showing up on search engine requests. It turns out that the web designer failed to register us for Google MyBusiness. No fee is required for MyBusiness, we just need to be registered. • The FMBMCD anniversary celebration is scheduled for October 11th.
- Director Mills needs to investigate the potential new health insurance plans as they relate to his pre-existing health conditions. Mr. Gressman is investigating Medicare supplements as he prepares to retire.
- Lengthy discussion on the interlocal agreement between LCMCD and FMBMCD. We have

partially paid \$60K of their \$80K bill. Commissioner Semmer offered to draft a response to the LCMCD bill and submit it for approval at the August meeting. Commissioner Semmer made a motion not to pay the additional \$20K to LCMCD. Commissioner Johnson second. Motion passed 3-0.

- Commissioner Johnson will provide language for employee evaluation documentation. • Employee job descriptions need to be developed and approved.

## **New business**

- Commissioner Semmer lost her Truist credit card, she will take care of the card's replacement. • Ms. Brotherton is handling the advertising for the new administrative position hire. The position will be a hybrid work from home/work from office job.
- Ms. Brotherton requested that a more in-depth financial report be presented by the treasurer at the monthly FMBMCD meeting. This will be important going forward.
- Ms. Brotherton will make every effort to include the rebuilt digitized district logo in all official documentation.
- Extensive discussion followed regarding the preliminary budget. The Lee County Tax Assessor made a correction to the assessed valuation of the district, resulting in a \$48,000 increase to the FMBMCD apportion. Commissioner Johnson took the liberty of applying those funds to Capital Outlay, considering our future building expense requirements.
- Motion made by Commissioner Johnson, seconded by Commissioner Semmer to accept the preliminary Detailed Work Plan Budget for FY 2025-26 at a millage rate of 0.1123, \$590460 in ad valorem distribution, and a total budget (including reserves) of \$1,269,490. Motion carried 3-0.
- Bob Case submitted a \$25K bill for site work. Commissioner Murphy strongly recommended that we pay the bill. Mr. Higginson expressed that this was not an unreasonable fee for the scope of this work.
  - Mr. Spiro proposed a social media/promotional open-ended contract based on 7 hours/month billed at the ¼ hour. At a rate of \$150/hr, the bill would be roughly \$1000.00/month. Mr Spiro's presentation detailed the importance of our social media presence. Motion to accept contract by Commissioner Semmer, seconded by Commissioner Johnson. Motion carried 3-0.
- Alex with Mobile Module agreed that he would be able to do everything required for our proposed new building, from foundation and slab, all the way up to the roof. Module would be approximately 1300 sq ft and would include an ADA-compliant elevator.
- The next two budget meetings are set for 9/3/25 and 9/10/25 each at 5:01pm.

## **Announcements**

None

## **Adjournment**

Motion made by Commissioner Semmer, Second by Commissioner Murphy. Approved  
3-0. July 8th, 2025 at 10:03 am.

Secretary Date of approval