

Meeting Minutes

August 2025 Monthly Meeting of the Fort Myers Beach Mosquito Control District

Call to order

A meeting of the Fort Myers Beach Mosquito Control District was held in the Estero Island Historical Society Campus, 161 Bay Road, Fort Myers Beach, Florida on Tuesday, August 12th, 2025. The meeting was called to order at 8:13am. Attendees included: Commissioner Joanne Semmer, Commissioner Steve Johnson, Tom Gressman, and Sharon Brotherton. Also present was Mark Higginson, and Jeff Brown of Ashley, Brown and Smith External Auditors. Director Michael Mills was not present. Commissioner Jim Murphy arrived at 8:28.

Approval of minutes

The July 2025 minutes were read individually. A motion to approve the minutes was made by Commissioner Johnson, seconded by Commissioner Semmer. Approved 2-0.

Public Comment

No public comment.

Staff Reports

- Mr. Gressman reported that we applied more adulticide in the months of June and July than we had in the previous three years combined. Adult mosquito activity has been extreme, but we have recovered nicely at this point.
- After some discussion, it was agreed to install the new flagpole in the southwest corner of the property, to provide greater visibility and to not interfere in any way with the new construction.
- Some sort of electrical surge event occurred over a weekend, the GFCI outlet that feeds the shed and the trailer, along with the power management unit of the trailer were destroyed. Numerous visits by FPL and Semmer Electric ultimately resolved the situation.
- Some question exists as to whether a turtle shield is required for the streetlight, but FPL says it's not our light (they own it) and it's not our problem.
- The repairs to the floor in the trailer have not yet been completed. Mr. Gressman feels he needs a couple of full days to complete the job.

Unfinished business

- Mobile Modular submitted a contract for \$6500 for engineering site work (essentially everything that supports the building: foundation, slab, footers, pilings. etc.).
- Motion by Commissioner Johnson, seconded by Commissioner Semmer to accept the Mobile Modular contract, motion carried 3-0. This contract was not a bill, so all agreed to wait to pay it until we receive an actual invoice.
- Motion made by Commissioner Johnson, seconded by Commissioner Murphy to initiate site

work with LIS (\$25,000 total, with a \$12,000 deposit). Motion carried 3-0.

- Extensive discussion occurred on what to do with the trailer should we be forced by the town to remove it. Further discussion occurred regarding acquiring some form of office space to operate out of. Commissioner Semmer is adamant that we have some sort of visible presence on the island. Ms. Brotherton is adamant that the new employee have an appropriate place to work. No decisions were made.
- Extensive discussion occurred on the time and content of the anniversary celebration. No decisions were made. Commissioner Semmer will contact Jonesez BBQ in Fort Myers to potentially cater the event.
- Commissioner Johnson brought to our attention job descriptions from other counties for both Mosquito Control Technician 1 & 2. Ms. Brotherton recommends that the Executive Director job description be developed as well.
- Ms. Brotherton stressed that the new office hire have the title of Administrative Assistant, NOT Office Manager, as has been previously mentioned.

New business

- Mr. Brown walked us through the annual financial audit: Corrective actions have been taken to ensure prompt compliance this year and in the future. During the audit, no deficiencies in internal controls were found. No instances of non-compliance that are required to be reported were found. All audit findings were positive, overall, a good report.
- Motion made by Commissioner Johnson, seconded by Commissioner Murphy to accept the findings of the audit. Motion passed 3-0.
- Ms. Brotherton submitted a detailed financial report. Bank balance is approximately \$714,000.00. To-date, our net income is \$142,316. Commissioner Semmer made a motion to accept the financial report, seconded by Commissioner Johnson. Motion carried 2-0.
- Ms. Brotherton is very pleased with the progress of the website and the responsiveness of our webmaster. She also asked that everyone visit and like our Facebook page.
- Motion by Commissioner Semmer, second by Commissioner Johnson for the Fort Myers Beach Mosquito Control District to join the FMB Chamber of Commerce. Ms. Brotherton will handle the application procedure.
- Extensive discussion occurred regarding the preliminary budget meeting and the required print advertising. No action taken.
- Extensive discussion occurred regarding documentation of the inter-local agreement between Lee County Mosquito Control and FMBMCD. No action was taken.

Announcements

None

Adjournment

Motion made by Commissioner Semmer, Second by Commissioner Murphy. Approved
3-0. August 12th, 2025 at 10:03 am.

Secretary Date of approval